

## Student Portal Sign In

To sign in to the Infinite Campus Portal, please follow the steps below:

1. Go to <https://hawaii.infinitecampus.org/campus/portal/hawaii.jsp>
2. Enter your **Username**
  - **10-digit student number** (see back of your School ID)
3. Enter your **Password**
  - <first name initial lowercase><last name initial lowercase><birthdate MMDDYY> ( e.g., **aa020501**)
4. Click on **Sign In**

The screenshot shows the login interface. At the top is a button labeled "Login to Infinite Campus". Below it is a horizontal line with the word "or" in the center. Underneath are two input fields: "Username" and "Password". To the right of the "Username" field is a callout bubble containing the text "10-digit student number". To the right of the "Password" field is a callout bubble containing the text "<first name initial lowercase><last name initial lowercase><birthdate MMDDYY> (e.g., **aa020501**)". Below the input fields is a "Sign In" button with two orange arrows pointing to the right. A callout bubble points to this button with the text "Click here after inserting Username and Password".

Student will be forced to change their password

1. Enter **New Password**
  - New password must be strong enough to reach 100%
  - Use a combination of upper and lower-case letters, numbers and/or symbols
2. **Verify New Password** by retyping the password used above
3. Enter **Current Password**
  - Re-enter the default password used on the initial sign in (e.g., aa020501) and click Save **Changes**

The screenshot shows the "Change Password" page. At the top is a green header with the text "Change Password". Below the header is a red error message: "You are required to change your password. Please change your password now." Underneath is a line of text: "Your password must be strong. Enter a series of characters or a two or three word phrase" followed by "special characters." Below this are three input fields: "Old Password", "New Password", and "Verify New Password". To the right of the "New Password" field is a progress indicator showing "0%". Below the input fields are two buttons: "Log Off" and "Save". There are two callout bubbles: one pointing to the "Old Password" field with the text "Re-enter the default password used on the initial sign in and click on Save", and another pointing to the "New Password" field with the text "New Password must be strong enough to reach 100%".